

INDEPENDENT SCHOOL DISTRICT 196
Rosemount, Minnesota
Educating our students to reach their full potential

Series 603.3.2P Adopted September 2000 Revised _____

Title Request for Use of Outside Speaker

TEACHERS: If you want a person who is not a district employee to speak to your students, complete this form and give it to your principal at least eight school days before the proposed speaking date.

Name of proposed speaker _____

Proposed speaking date(s) _____

Class to which person would speak _____

Group or organization the speaker would represent _____

Topic of presentation _____

Brief overview of content of presentation _____

How the presentation fits the curriculum _____

Your name _____ Date _____

TO BE COMPLETED BY PRINCIPAL

This outside speaker request is: Approved

Advance notification of parents is: Required
 Not required

This outside speaker request is: Not approved

Principal _____ Date _____